

**BLOC 40, FIRST FLOOR, 40 HIGH STREET, BRENTWOOD CM14 4AJ**

# **APPENDIX 4**

## **REPRESENTATION**

### ***Responsible Authority***

***Mr Dave Leonard***

*Licensing Officer*

*Brentwood Borough Council*

**Dominika Jaskolska**

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**From:** Dave Leonard  
**Sent:** 03 August 2023 18:54  
**To:** Licensing  
**Cc:** Paul Adams  
**Subject:** BLOC 40 - APPLICATION TO REVIEW A PREMISES LICENCE - LICENSING REPRESENTATION (DAVE LEONARD)  
**Attachments:** BLOC 40 REVIEW - LIC REP 03AUG23.pdf; BLOC 40 - APPENDICES LIST.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Licensing Act 2003 – Application to Review a Premises Licence  
Bloc 40, first Floor, 40 High Street, Brentwood CM14 4AJ**

**Representation by a Responsible Authority (Licensing)**

I wish to make a representation in support of the application by the Chief of Essex Police to review the premises licence at **Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**.

I make this representation as a Responsible Authority (Licensing) in my capacity as the Brentwood Borough Council Licensing Officer as permitted by virtue of the Licensing Act 2003 (as amended).

Please find attached my representation together with an Appendix sheet listing the documents I will be producing in support. I will attach the Appendices to separate emails owing to the size of the files.

I will also arrange for a digital transfer of the CCTV exhibits DL/1, DL/2 & DL/3 in due course.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on [REDACTED]

Kind regards and stay safe,



**Dave Leonard | Licensing Officer**


T: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)

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[Rochford.gov.uk/cost-of-living](http://Rochford.gov.uk/cost-of-living)



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**BRENTWOOD  
BOROUGH COUNCIL**

**Paul Adams**  
**Licensing Manager,**  
**Brentwood Borough Council Depot**  
**The Drive**  
**Warley CM13 3BH**

**Date:** 3 August 2023

**Contact:** Dave Leonard

**Licensing Act 2003 – Application to Review a Premises Licence**  
**Bloc 40, first Floor, 40 High Street, Brentwood CM14 4AJ**

**Representation by a Responsible Authority (Licensing)**

I wish to make a representation in support of the application by the Chief of Essex Police to review the premises licence at **Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**.

I also contend that BLOC 40 have failed to adequately promote all four licensing objectives relating to the prevention of crime and disorder, prevention of public nuisance, public safety and the protection of children from harm.

I was made aware by the police of a 14<sup>th</sup> birthday party that took place in BLOC 40 on 16<sup>th</sup> June 2023 and of a fight taking place in and around the bar area that turned into a serious disturbance which then spilled onto the High Street at around 9.15PM. This resulted in eleven (11) police units called to the location to deal with youths fighting.

The licensing department were sent a video clip that was circulating on social media, the footage is of the fight taking place in the premises and shows youths go behind the bar and take bottles to use as weapons. There was no sign of any security trying to break the fighting up or safeguard those caught up in the melee. It can clearly be seen that alcohol is on display behind the bar counter for an event held for minors. I produce the video recording of this incident as Exhibit DL/1. We were also passed another social media clip by Essex Police of the fighting that continued into the High Street, and I produce this recording as Exhibit DL/2. I will also refer to the BBC CCTV recorded footage covering the event and I produce this recording as Exhibit DL/3.

I am also aware of the Police's frustration at requesting CCTV recorded coverage of the incident from BLOC 40 and being repeatedly ignored. Which is a breach of the licence conditions. I, too, was repeatedly ignored when making lawful requests for CCTV recorded footage in 2020 and 2021 when investigating blatant covid regulations breaches and serious multiple assaults, respectively. I raised these failures to comply and their deliberate acts of obstruction at the last Licensing Review hearing in 2021. I have attached copies of my previous unheeded requests for CCTV recordings to Mr Melin and his agent at **Appendix 1**.

Failure to comply with this request directly breaches Annex 2 Conditions 1 & 2 of the premises licence and is what ultimately left the police with little choice but to seek a further review of the premises licence;

- 1 The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 31 days with correct time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.**
- 2 A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Essex Police or other Responsible Authority recent data or footage with the absolute minimum of delay.**

Since receiving the police application seeking a review of the premises licence, during the period of the consultation and in accordance with The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005, the Licensing Authority must advertise an application for review by displaying prominently a notice which is of a prescribed size, and which must be of a pale blue colour, at, on or near the site of the premises to which the application relates where it can conveniently be read from the exterior of the premises by the public. Two notices were posted (one on each side of the entrance) on 6 July 2023 but by 10 July they had both been removed and one of them had been replaced in the venue's events advertising frame that had a yellow perspex covering. This had the effect of changing the appearance of the colour of the required pale blue form and making it no longer prominent. I reposted a single blue notice on 14 July and by 17 July that had also been removed. I reposted a further blue notice over the second advertising board and sent Mr Melin an advisory warning letter explaining the need to leave the notice in its posted position and it has remained there for the remainder of the consultation period. Images of the blue notices being displayed and removed on the dates mentioned and the advisory letter to Mr Melin are attached at **Appendix 2**.

On 23 July 2023 BLOC 40 hosted an event that is referred to as a "white shirt event." At its conclusion, the partygoers were dispersing from the venue up until 3.15am in the morning, with customers spilling into and across the road and caused absolute chaos with the moving traffic. This, combined with the illegal parking of vehicles along the High Street made for a very unsafe situation.

An incident occurs where a dispersing customer is deliberately driven at by a car that mounts the pavement and runs over him before driving off at speed. The incident was captured on BBC CCTV, and I exhibit this CCTV recording as DL3. Upon viewing the BBC CCTV recorded footage of the incident and the monitoring of BLOC 40 entrance preceding it, what does become apparent is that a large proportion of customers are

still queuing as far back as the church ruins waiting to gain entry at 11.55pm. It is quite clearly not possible from the numbers present to have been able to admit all of them into the premises before midnight and, therefore, there is a breach of Annex 3 condition 8 - a condition attached by the Licensing Sub-Committee at a hearing:

**8 After midnight, no persons shall be admitted or re-admitted to the premises unless from a designated smoking area. Notices to that effect (of a minimum size of 200mm x 148mm) will be displayed at the premises' exits/entrances.**

However, if there was any doubt as to this condition breach, further viewing of the CCTV recording showed the last person being searched and allowed entry at 2.29AM.

I must also point out that all licensable activity permitted to BLOC 40 ends at 0200hrs and the premises is to be closed to the public at 0230hrs. No temporary event notice had been submitted for this date and people were leaving the venue up to 3.15AM. One has to ask the question what activity was taking place in the venue from 0200hrs, when all licensable activity must cease, until 0300hrs. I understand that the police have since requested access to view the CCTV coverage for that period.

I draw reference to an email from the DPS, [REDACTED] dated 20 January 2020, that she sent to me at that time asking to be removed as the DPS with immediate effect. (She has since subsequently returned and is the current DPS) This was following a call that she made to me claiming she was not comfortable putting her personal licence at risk when the management continually advertised and operated past their 2am licence. I now attach this email and [REDACTED] subsequent response at **Appendix 3**.

On the majority of occasions that appointments have been arranged with the management to discuss concerns that have been raised, Mr Melin has been present and no DPS has been in attendance. All requests made to Mr Melin, as the owner, have been done so in response to complaints or enquiries received or observations noted and all have been made, without prejudice, to ensure that the four licensing objectives are being safely and faithfully complied with. Undertakings offered in response to requests made in order to provide policy clarification on matters raised such as sound levels/noise limiter installation (environmental health), roof terrace safety (planning), safe capacity and exit strategy (fire service) coronavirus social distancing images (health & safety) and CCTV recording requests, dispersal policies and DPS attendance have not only been unforthcoming, but they have been blatantly ignored. Despite being provided with ample opportunity to address matters and allay concerns raised, the owner and his advisor have elected to be confrontational, obstructive and dismissive.

I also draw the Sub-Committee's attention to a number of warning letters for non-compliance that have been issued to Mr Melin since 2019. These are attached at **Appendix 4**.

**In conclusion and summary of my representation, it is clear that Mr Melin, the sole director of AA Trading Ltd (the licence holder) is the person in control of the licence, and that whoever the DPS is that is named on the licence has no active role in the management of the premises or in relation to the sale of alcohol.**

It is also evident that Mr Melin has already failed to comply with conditions that are already attached to the licence. Attaching further conditions is only a consideration if the licence holder is willing to comply with them. Not only has Mr Melin not complied with current conditions but demonstrates his disregard for the lawful requests and advice given by Responsible Authorities by not upholding undertakings made previously, particularly in response to previous issues to avert more formal action. Even now, with another Licensing Review hearing pending, the premises continues to operate in breach of its conditions.

An application to review a premises licence is generally applied for when all means of remedial action have failed and there is no other course of action available to take. This premises has now been the subject of THREE review applications. Additional conditions have previously been imposed and the premises has also had its licence suspended at the last review in 2021. It is my contention that the attachment of conditions, or a further suspension would not be effective in promotion of the Licensing objectives and I see no point in seeking to ask for further assurances and undertakings from a management that has consistently shown that they have no intention of honouring.

I, therefore, respectfully request that the Licensing Sub-Committee give careful consideration into revoking the premises licence at BLOC 40.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on [REDACTED]

Yours sincerely,



**Dave Leonard | Licensing Officer**

[REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)



Dave Leonard  
Licensing Officer

**BLOC 40, FIRST FLOOR, 40 HIGH STREET, BRENTWOOD CM14 4AJ**

# ***APPENDICES***

*Supporting Documentation*

1. *Email Requests for CCTV recordings*
2. *Blue Notices – Images & Advisory Letter 17 July 2023*
3. *Email correspondence with DPS Ms Leonora Dunne 20 January 2020*
4. *Warning Letters sent to Ahmet Melin*



**Dominika Jaskolska**

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**From:** Dave Leonard  
**Sent:** 03 August 2023 18:55  
**To:** Licensing  
**Cc:** Paul Adams  
**Subject:** BLOC 40 - APPLICATION TO REVIEW A PREMISES LICENCE - LICENSING REPRESENTATION (DAVE LEONARD)(2) APPENDIX 1  
**Attachments:** BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020; FW: Re Bloc 40; Re: Re Bloc 40; FW: Bloc 40; Bloc 40 -Licence visit follow up 10/12/21.; FW: Bloc 40 meeting; RE: BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020; FW: Bloc 40 meeting; FW: Bloc 40 meeting; RE: Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ; Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ ; RE: Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ; BLOC 40, FIRST FLOOR, 40 HIGH STREET, BRENTWOOD CM14 4AJ - LAWFUL REQUEST FOR CCTV RECORDING & TO VIEW OTHER DATA; Re: BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020; BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020; Bloc 40 - Request for CCTV recordings 29th and 30 August 2020; Re: BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020  
**Follow Up Flag:** Follow up  
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**Licensing Act 2003 – Application to Review a Premises Licence  
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I make this representation as a Responsible Authority (Licensing) in my capacity as the Brentwood Borough Council Licensing Officer as permitted by virtue of the Licensing Act 2003 (as amended).

Please find attached the Appendix 1 files in support of my representation.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office or [REDACTED]

Kind regards,



Dave Leonard | Licensing Officer

T: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)



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**Dominika Jaskolska**

---

**From:** Dave Leonard  
**Sent:** 04 September 2020 16:34  
**To:** [REDACTED]  
**Cc:** Paul Adams  
**Subject:** BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020

Dear Mr Melin,

**Licensing Act 2003 – Premises Licence  
Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**

On Thursday, 3 September 2020 at 1.45pm, together with Licensing Manager Paul Adams, I met with you to advise of concerns being reported by members of the public suggesting that there is a recurring failure to comply with, or respect, the social distancing guidance during this current pandemic by the management of the premises.

The simplest way to dispel these claims, and so allay our concerns, was to view the CCTV coverage in accordance with Annex 2 condition 1 of the premises licence:

*The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less the 31 days with correct time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.*

You advised us that you are currently experiencing difficulties with the CCTV system and that you were unable to comply with our request at the time. However, you did explain that an engineer was due to visit and resolve the issue later that afternoon.

***In accordance with Annex 2, condition 1 of the premises licence, I request a copy of the CCTV coverage inside the premises between 10.30pm and midnight on both Saturday 29 August 2020 and Sunday 30 August 2020.***

Please comply with this request within two working days and advise this office when the CCTV recording is ready for collection.

Can you please also confirm that your CCTV system is now back in full working order and operating in compliance with the conditions of the premises licence. Thank you.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on [REDACTED]

Kind regards and stay safe,



Dave Leonard | Licensing Officer

T [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)

## Dominika Jaskolska

---

**From:** Ahmet Melin [REDACTED]  
**Sent:** 04 September 2020 17:16  
**To:** Dave Leonard  
**Subject:** Re: BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020

Hello David

Thanks for your time yesterday.

I can confirm that the cameras are working again.

With regards to the request of the cctv footage can you confirm what camera you would like to see, I've got so many there will be hours and hours of footage. I am able to get snap shots of the cameras to show you this might be easier please let me know and i will arrange this for you.

Many thanks

Ahmet

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---

**From:** Dave Leonard <dave.leonard@brentwood.gov.uk>  
**Sent:** Friday, September 4, 2020 16:34  
**To:** [REDACTED]  
**Cc:** Paul Adams  
**Subject:** BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020

Dear Mr Melin,

**Licensing Act 2003 – Premises Licence**  
**Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**

On Thursday, 3 September 2020 at 1.45pm, together with Licensing Manager Paul Adams, I met with you to advise of concerns being reported by members of the public suggesting that there is a recurring failure to comply with, or respect, the social distancing guidance during this current pandemic by the management of the premises.

The simplest way to dispel these claims, and so allay our concerns, was to view the CCTV coverage in accordance with Annex 2 condition 1 of the premises licence:

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You advised us that you are currently experiencing difficulties with the CCTV system and that you were unable to comply with our request at the time. However, you did explain that an engineer was due to visit and resolve the issue later that afternoon.

*In accordance with Annex 2, condition 1 of the premises licence, I request a copy of the CCTV coverage inside the premises between 10.30pm and midnight on both Saturday 29 August 2020 and Sunday 30 August 2020.*

Please comply with this request within two working days and advise this office when the CCTV recording is ready for collection.

Can you please also confirm that your CCTV system is now back in full working order and operating in compliance with the conditions of the premises licence. Thank you.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on [REDACTED]

Kind regards and stay safe,



**Dave Leonard | Licensing Officer**

T: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)



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**Dominika Jaskolska**

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**From:** Dave Leonard  
**Sent:** 09 September 2020 13:22  
**To:** Ahmet Melin  
**Cc:** Paul Adams  
**Subject:** RE: BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020

Hi Ahmet,

I'm pleased to see that the CCTV system is now in good working order and operating in accordance with the conditions on your premises licence.

I'm still waiting for a copy of the recorded CCTV footage as requested on Friday 4<sup>th</sup> September 2020;

*In accordance with Annex 2, condition 1 of the premises licence, I request a copy of the CCTV coverage inside the premises between 10.30pm and midnight on both Saturday 29 August 2020 and Sunday 30 August 2020.*

No need to worry about all the peripheral and outside camera coverage or bother with snap shots. I would like to view the camera coverage inside the premises covering;

- the area that would, in normal times, be described as the dance floor area,
- the bar servery area, and
- the seating layout.

Once again, advise this office when the CCTV recording is ready for collection. Thank you.

I look forward to hearing back from you.

Kind regards,

Dave

---

**From:** Ahmet Melin [REDACTED]  
**Sent:** 04 September 2020 17:16  
**To:** Dave Leonard <dave.leonard@brentwood.gov.uk>  
**Subject:** Re: BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020

Hello David

Thanks for your time yesterday.

I can confirm that the cameras are working again.

With regards to the request of the cctv footage can you confirm what camera you would like to see, I've got so many there will be hours and hours of footage. I am able to get snap shots of the cameras to show you this might be easier please let me know and i will arrange this for you.

Many thanks

Ahmet

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From: Dave Leonard <dave.leonard@brentwood.gov.uk>  
Sent: Friday, September 4, 2020 16:34  
To: [REDACTED]  
Cc: Paul Adams  
Subject: BLOC 40 - REQUEST FOR CCTV COVERAGE RECORDINGS - 29th & 30th AUGUST 2020

Dear Mr Melin,

**Licensing Act 2003 – Premises Licence**  
**Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**

On Thursday, 3 September 2020 at 1.45pm, together with Licensing Manager Paul Adams, I met with you to advise of concerns being reported by members of the public suggesting that there is a recurring failure to comply with, or respect, the social distancing guidance during this current pandemic by the management of the premises.

The simplest way to dispel these claims, and so allay our concerns, was to view the CCTV coverage in accordance with Annex 2 condition 1 of the premises licence:

*The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 31 days with correct time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.*

You advised us that you are currently experiencing difficulties with the CCTV system and that you were unable to comply with our request at the time. However, you did explain that an engineer was due to visit and resolve the issue later that afternoon.

*In accordance with Annex 2, condition 1 of the premises licence, I request a copy of the CCTV coverage inside the premises between 10.30pm and midnight on both Saturday 29 August 2020 and Sunday 30 August 2020.*

Please comply with this request within two working days and advise this office when the CCTV recording is ready for collection.

Can you please also confirm that your CCTV system is now back in full working order and operating in compliance with the conditions of the premises licence. Thank you.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on [REDACTED]

Kind regards and stay safe,



**Dave Leonard | Licensing Officer**  
T: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)



**Dominika Jaskolska**

---

**From:** David Dadd [REDACTED]  
**Sent:** 11 September 2020 13:41  
**To:** Dave Leonard  
**Subject:** Bloc 40 - Request for CCTV recordings 29th and 30 August 2020

Dear Mr Leonard,

We are instructed on behalf of the premises. Can we ask please on what basis the CCTV is being requested? Notwithstanding there is a condition on the licence, under GDPR we require on what basis is the CCTV being sought.

Can you please clarify which licensing offence if any you are investigating as the licensing authority?

Thank you for confirming you undertook an inspection/unannounced visit (raid) last weekend and you were satisfied that the premises was operating lawfully and there was no undermining of the licensing objectives and no breach of conditions, i.e. no relevant licensing offences.

If there are any concerns that you have regarding the operations, as I indicated in our conversation, please do feel free to raise them with me. We are working with the premises in advising them how they fulfil their obligations and interpret other guidance in relation to their operations, as you will appreciate fall outside the Licensing Act 2003.

We look forward to hearing from you.

Kind regards

David Dadds

**Dadds LLP Licensing Solicitors**

Crescent House, 51 High St, Billericay, Essex CM12 9AX

T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY

E [REDACTED]

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## Dominika Jaskolska

---

**From:** Elaine Higgins  
**Sent:** 29 September 2020 16:42  
**To:** Dave Leonard  
**Subject:** FW: Bloc 40 meeting

---

**From:** Elaine Higgins  
**Sent:** 25 September 2020 14:02  
**To:** [REDACTED]  
**Subject:** Bloc 40 meeting

Hello Mr Dadds

Thank you for meeting with me yesterday.

As per our discussions please now forward me the photographs that you took of the seating at my request, after you had prevented us from taking photographs in the venue. I note that the some of the seating that is now not to be used has been marked with tape to effect social distancing. I also requested a plan of the premises with the seating laid out to demonstrate the location of this. Mr Mellin explained that the area by the DJ booth and the larger horseshoe seating against the entrance wall will be split into two smaller groupings by barriers or screens, which must be in place or the social distancing managed temporarily in a different way to ensure compliance with the regulations when the premises is open to customers next.

I would appreciate an agreed timescale for this work to be completed, along with the screening discussed between the back to back booths. In the meantime these seats are to be used as discussed, and marked with hazard tape. 2m distance is to be maintained between persons seated, in different groups.

Can you also forward the amended risk assessment, taking into account the changes in legislation since the risk assessment that was previously sent, and the comments made by my manager Paul Adams in his letter from Friday last week and the additional matters identified on my visit which were:

- Toilet use should be controlled to reduce mingling.
- Hand towels should be removed and replaced with disposable hand drying materials
- I would advise that the middle ladies toilet be locked to prevent use and encourage social distancing
- The men's urinal to be taken out of use
- The men's toilet door to be propped open to reduce hand contact
- Increased cleaning regime for hand contact surfaces such as the toilet door plates and handles
- Supply of sanitiser to toilet entrance/exits.

Could you also please identify what is the seated capacity of the venue is with compliance with the Coronavirus regulations, and what the capacity for the smoking area will be in relation Coronavirus controls.

Please forward the photographs and plan by midday Monday, and the written risk assessment as soon as completed, but by Friday next week at the latest.

The contents of this email will be shared with Essex County Council Public Health Director.

Kind regards

Elaine

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## Dominika Jaskolska

---

**From:** Elaine Higgins  
**Sent:** 20 October 2020 16:46  
**To:** Dave Leonard  
**Subject:** FW: Bloc 40 meeting

Hi Dave

Please see email sent to Paul as requested.

Elaine

---

**From:** Elaine Higgins  
**Sent:** 20 October 2020 11:07  
**To:** Paul Adams <paul.adams@brentwood.gov.uk>  
**Subject:** FW: Bloc 40 meeting

Hi Paul

Please see two emails I sent, I realised I had the wrong email address on the first but haven't has a reply from either.

Elaine

---

**From:** Elaine Higgins  
**Sent:** 06 October 2020 10:59  
**To:** [REDACTED]  
**Subject:** Bloc 40 meeting

Hello Mr Dadds

Please see my email below. I have realised you may have not received this.

Your early response would be appreciated.

Kind regards

Elaine

Elaine Higgins | PGDip, DMS, BSc (Hons) | CMIOSH, MCIEH, CEnvH, Chartered Environmental Health Practitioner | Principal Environmental Health Officer  
Brentwood Borough Council | Town Hall | Ingrave Road | Brentwood | Essex | CM15 8AY

[REDACTED] [www.brentwood.gov.uk](http://www.brentwood.gov.uk)

---

**From:** Elaine Higgins  
**Sent:** 25 September 2020 14:02  
**To:** [REDACTED]  
**Subject:** Bloc 40 meeting

Hello Mr Dadds

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As per our discussions please now forward me the photographs that you took of the seating at my request, after you had prevented us from taking photographs in the venue. I note that the some of the seating that is now not to be used has been marked with tape to effect social distancing. I also requested a plan of the premises with the seating laid out to demonstrate the location of this. Mr Mellin explained that the area by the DJ booth and the larger horseshoe seating against the entrance wall will be split into two smaller groupings by barriers or screens, which must be in place or the social distancing managed temporarily in a different way to ensure compliance with the regulations when the premises is open to customers next.

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The contents of this email will be shared with Essex County Council Public Health Director.

Kind regards

Elaine

Elaine Higgins (PGDip, DMS, BSc (Hons), CMIOSH, MCIIEH, CEvIH, Chartered Environmental Health Practitioner) Principal Environmental Health Officer  
Brentwood Borough Council (Town Hall) Ingrave Road, Brentwood, Essex, CM15 8AY

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## **Dominika Jaskolska**

---

**From:** Dave Leonard  
**Sent:** 08 June 2021 17:06  
**To:** Ahmet  
**Subject:** BLOC 40, FIRST FLOOR, 40 HIGH STREET, BRENTWOOD CM14 4AJ - LAWFUL REQUEST FOR CCTV RECORDING & TO VIEW OTHER DATA

Mr Melin,

### **Licensing Act 2003 – Premises Licence Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**

On Saturday, 29 May 2021 at about 1.15am, a serious disturbance took place in Bloc 40 that resulted a member of the public being stabbed whilst on your premises and further incidents continuing direct outside. Since this incident, Essex Police have applied to review the premises licence. Whilst I have no intention, or desire, to interfere with any ongoing Police investigation into those matters, I am investigating offences under the Licensing Act 2003, which would include noncompliance with licence conditions as well as offences under the various Coronavirus Regulations.

In order for us to investigate fully I would like to undertake a check of compliance with the licence conditions for the period leading up to and at the time of the incident.

Annex 2 Condition 2 states:

*The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 31 days with correct time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.*

**Please supply fully recording of all CCTV footage, including any audio files for the period starting at 11.30pm on the 28<sup>th</sup> May 2021, and ending at 2.00am on the 29<sup>th</sup> May 2021.**

Annex 2 Condition 3 States:

*A plan of the premises identifying the location and direction of CCTV coverage shall be served on Essex Police & the Licensing Authority each time it is altered.*

**Please can you provide the latest plan of the above or confirm that there is no change to the CCTV on the Plan attached in Annex 4 of the licence.**

Annex 2 Condition 4 States:

*The premises will maintain a bound log book for all incidents, accidents and emergencies which shall include the following information; and will be available to Essex Police or other Responsible Authority immediately upon lawful request.*

- *All crimes reported to the venue.*
- *All ejections of patrons.*
- *All refusals of service.*
- *Any complaints received.*
- *Seizures of drugs or offensive weapons.*
- *The full name of any person who has been involved in dealing with any of the above matters.*

**Please make available for inspection the log book as in the above condition that would cover the period of both the 28<sup>th</sup> and 29<sup>th</sup> May 2021.**

Annex 2 Condition 6 States:

*A bound Door Supervisors register shall be kept. Door Supervisors shall sign to record their start and finish times along with their full name & SIA badge number.*

**Please make available for inspection the register as in the above condition that would cover the period of both the 28<sup>th</sup> and 29<sup>th</sup> May 2021 to demonstrate compliance with this condition.**

Annex 2 Condition 12 States:

*Reasonable and adequate staff training to be carried out and properly documented in relation to:*

- *Dealing with incidents and prevention of crime and disorder.*
- *Sale of alcohol (to underage, persons over 18 purchasing for underage, drunks, etc.) prior to being allowed to sell alcohol.*

Annex 2 Condition 13 States:

*All training records will be retained for 12 months and made available to Essex Police or other Responsible Authority upon reasonable request.*

**Please make available for inspection any training records for all staff as in the above condition for the last 12 months to demonstrate compliance with the above conditions.**

Annex 2 Condition 13 States:

*The Premises Licence Holder shall have a Dispersal Policy. A copy of which will be made available to Essex Police and Responsible Authority upon request.*

**Please make available for inspection the Dispersal Policy.**

**In order for us to investigate these matters in a timely manner we would request that the above is provided to us or where relevant made available for inspection within 24hrs of the time of this email. This would satisfy us on this occasion of any requirement for provision to be immediately upon request.**

I am happy to attend the premises at a pre-arranged time or, alternatively, arrangements can be made to receive the above at the Council Offices by emailing [licensing@brentwood.gov.uk](mailto:licensing@brentwood.gov.uk).

**Further to the above I would like to make arrangements meet on site the DPS, and to inspect the premises for compliance with the Licensing Act 2003. Again in order to facilitate an effective and timely investigation I would request that this meeting and visit is to take place within 72 hrs.**

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on [REDACTED]

Yours sincerely,



**Dave Leonard | Licensing Officer**

T [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)



**Dominika Jaskolska**

---

**From:** Louise Bailey [REDACTED]  
**Sent:** 11 June 2021 12:41  
**To:** Dave Leonard  
**Subject:** Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ

Good afternoon,

We are currently taking instructions on your email of 8<sup>th</sup> June to Mr Ahmet Melin and will revert to you shortly.

Kind regards

Louise Bailey  
**Dadds LLP Licensing Solicitors**

Crescent House, 51 High St, Billericay, Essex CM12 9AX  
T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY

W [www.dadds.co.uk](http://www.dadds.co.uk)

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All aspects of licensing law



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**Dominika Jaskolska**

---

**From:** Dave Leonard  
**Sent:** 17 June 2021 12:29  
**To:** Joanne Hall  
**Subject:** RE: Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ  
**Attachments:** 2106\_16 Letter Council.pdf; doc05133220210616153003.pdf; Dave Leonard Brentwood Authorisation 23MAR20-01SEP20.pdf; Dave Leonard Brentwood Authorisation 01SEP20-01SEP21.pdf

Dear Mrs Hall,

Thank you for your response and the attached supporting documents.

Firstly, and for clarification, I am an officer authorized since 23<sup>rd</sup> March 2020 by Brentwood Borough Council, signed by the Director of Law and Governance and Monitoring Officer;  
To enter premises at any reasonable time subject to relevant statutory provisions.  
To collect verbal, visual, photographic and video evidence of suspected contraventions of any relevant Public Health legislation through questioning and observation of people.  
And specifically to exercise powers under the following legislation: The Health Protection(Coronavirus, Business Closure)(England) Regulations 2020, or any subsequent similar regulations.  
I have previously advised Mr Dadds of my authorisation when challenged at our meeting at BLOC 40 on 24<sup>th</sup> September 2020, but I have attached copies of my Authorisation for confirmation.

While we still maintain that the request for CCTV already provided is lawful and meets the requirement of the licence condition, I can advise further that we are investigating a Section 136, Licensing Act 2003 offence of Unauthorised Licensable Activities, during the dates and times already provided.

We are well aware of our responsibilities with regards to the handling of evidence and any release into the public domain. This is not a matter that should prevent its release to us, particularly when a Licensing Hearing can be put into private session when it's in the public interest to do so if such evidence was used in that forum. This request has been made in consultation with Essex Police to ensure it will not be of any detriment to any criminal investigation into the assaults that is ongoing.

While it is my view that the conditions of the licence have already been breached by not supplying everything as requested, I would again ask that if the CCTV could be made available by 12.00hrs tomorrow, Friday, 18<sup>th</sup> June 2021 for collection at the premises, or from your office, it would be appreciated.

I would like to attend the premises at 2pm on the Tuesday, 22<sup>nd</sup> June 2021 so that I can view the original documents as supplied. I would also like to meet with the DPS, [REDACTED], at this time as per my original request.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on [REDACTED]

Kind regards and stay safe,



Dave Leonard | Licensing Officer

T: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)

**From:** Joanne Hall [REDACTED]  
**Sent:** 16 June 2021 16:28  
**To:** Dave Leonard <dave.leonard@brentwood.gov.uk>  
**Subject:** Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ

Please find attached correspondence and supporting documents with regard to Block 40, First Floor, 40 High Street, Brentwood, CM14 4AJ

Kind regards

**Jo Hall**

**Dadds LLP Solicitors**

Crescent House, 51 High St, Billericay, Essex CM12 9AX

T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY

E [REDACTED]

W [www.dadds.co.uk](http://www.dadds.co.uk)

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Family Law Specialist



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Mr Dave Leonard  
Brentwood Borough Council  
Town Hall  
Ingrave Road  
BRENTWOOD  
Essex CM15 8AY

Our Ref: nn/cw/MEL2-7

Your Ref:

16<sup>th</sup> June 2021

By email only: [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)

Dear Mr Leonard

**Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**

We write in relation to the above and further to your email to Mr Melin dated 8<sup>th</sup> June 2021.

We are pleased to note that you have no intention or desire to interfere with the ongoing Police investigation in relation to the incident that took place on 29<sup>th</sup> May 2021. However, in relation to your request for CCTV, we would suggest that, in its current format, this is not a lawful request. We note that you say you are investigating offences under the Licensing Act 2003, however, we would ask you to be more specific as to what offence it is you say is alleged to have occurred under the Licensing Act 2003 and the time of this offence. Once we have this information, we can then consider a proper request for CCTV for the time of the alleged offence. The request as it currently stands for the release of CCTV footage from 11.30pm on 28<sup>th</sup> May 2021 until 2.00am on 29<sup>th</sup> May 2021 for all cameras would equate to the release of 67½ hours' worth of footage which would be an unlawful release of such footage and a breach of data protection.

Furthermore, in any event, the CCTV has been released to Essex Police as part of their investigation into the criminal offences and as a result of our Client's track and trace at the premises, an arrest has been made. We are, however, conscious of the fact that further release of such footage, which could potentially find its way into the public domain, say via appearing within Licensing Sub-Committee papers and therefore appearing online, could jeopardise any criminal investigation and subsequent trial. In this regard, we enclose the case of R v Patrick Lee William Ferneyhough in which it is confirmed in the Crown Court that the release of material into the public domain can amount to an abuse of process with regards to a criminal investigation/trial and that the criminal matter must not be put in jeopardy where there is potential tension between two competing interests.

**Dadds Solicitors**

Crescent House, 51 High Street, Billericay, Essex, CM12 9AX  
T: 01277 631811 F: 01277 631055 E: [office@dadds.co.uk](mailto:office@dadds.co.uk)  
W: [www.dadds.co.uk](http://www.dadds.co.uk) DX: 32202 BILLERICAY

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We also note that you say you are investigating offences under the various Coronavirus Regulations. However, we would submit that this is not the responsibility of the Licensing department but rather a criminal matter for the Police or a Health and Safety matter for the Public Health Officers.

Turning to the other requests in your email, we enclose the following:

- 1) The CCTV plan which we believe you have in any event
- 2) A copy of the relevant pages from the bound logbook for 28<sup>th</sup> and 29<sup>th</sup> May 2021.
- 3) A copy of the door supervisor's sign-in record for 28<sup>th</sup> and 29<sup>th</sup> May 2021
- 4) A copy of the staff training records
- 5) A copy of the disbursal policy

So as to assist, we have enclosed copies of these documents with this letter. However, if you would like to inspect the originals of these documents, then please let us know.

In conclusion, our Client is compliant with his premises licence conditions in that all the lawful information has been produced as required, an opportunity to inspect offered and we await hearing from you with regards to a lawful request for CCTV.

Yours sincerely

Dadds

**DADDS LLP**

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H

IN THE CROWN COURT  
AT CANTERBURY

T20100514.

The Law Courts,  
Chaucer Road,  
Canterbury,  
Kent CT1 1ZA.

1<sup>st</sup> March 2011.

Before:


HER HONOUR JUDGE A 


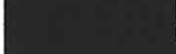
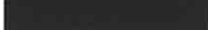
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-v-



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Fax: 020 7831 6864. Official Court Reporters and Tape Transcribers).*

 appeared for the prosecution.

 appeared for the defendant Lee.  
 appeared for Canterbury City Council.  
 appeared for Kent Police.

TRANSCRIPT OF PROCEEDINGS

A

JUDGE [REDACTED]: Yes, [REDACTED] You are here on behalf of the Crown  
Prosecution Service.

[REDACTED]: I am, your Honour.

B

JUDGE [REDACTED]: I have received a skeleton argument from [REDACTED] on  
behalf the City Council. Thank you very much, I have read that, it is very helpful and a  
statement from [REDACTED]

C

[REDACTED]: Your Honour, I represent the Kent Police Force.

JUDGE [REDACTED]: Yes, I have read [REDACTED] letter with care. Is there  
anything else you wish to say?

D

[REDACTED]: Your Honour, in due course I would wish to address you on the steps  
already taken by the police force.

JUDGE [REDACTED]: I think you had better do so now.

E

[REDACTED]: Your Honour, an email has already been sent out to all the force  
licensing officers instructing them that in circumstances such as these where there is a  
review application on foot concurrently with a criminal investigation, that the officer in  
the case must be informed of the existence of the review application at the earliest  
opportunity. The officer in the case is also to be informed that this information, the  
existence of the review application, must be included on the MG6. Also that the  
application and all evidence in support must be given to the officer in the case for  
inclusion in the case file under unused material.

F

G

In respect of the information which is given, sent, by the force to the city council  
and, your Honour, I have no (inaudible) with the law as set out in ...

H

JUDGE [REDACTED]: No, indeed, not.



A M [REDACTED] ... the skeleton. Any additional evidence, and this includes the  
potentially prejudicial stuff (what is called the "accompanying documents", i.e  
storm (?) reports, crime reports, statements redacted in pocket notebooks) all of that  
B must be submitted to the council in a separate envelope marked "confidential – not for  
publication", so that there can be no doubt that that material should not, in any event,  
go onto the website.

C Your Honour, all of the licensing officers, as I say, have already been alerted to  
this and instructed that this is what they must do in future.

D The protocol, such as I have outlined it, all of it has been adopted at the next  
licensing officers meeting, which is a week today on 8<sup>th</sup> March.

E There is also a forum called the Kent and Medway Regulatory Licensing Steering  
Group, which has licensing officers from throughout the county who will also attend at  
that group as well and in that way, your Honour, I hope you will see that we can be  
reasonably confident that such an occurrence will not happen again.

F JUDGE [REDACTED] Yes, well, thank you very much for helping me. Yes,  
[REDACTED]

[REDACTED] Your Honour, I don't want to repeat what is in my skeleton argument, but  
can I pass up other documents? This bundle is what went before the council, were  
determined, the application so far as the police.

G JUDGE [REDACTED] Thank you very much. I think I have received this bundle in  
another form from the Crown Prosecution Service because, obviously, in the course of  
H the criminal proceedings I wanted to be aware of precisely what information had been  
given to the city council. On the last occasion [REDACTED] (who appears for the  
prosecution in the criminal proceedings) told me, when he was telling me of the

A

decision on behalf of the Crown to offer no evidence against two of the defendant, that whereas the city council - and I accept entirely - had made strenuous efforts to remove the material from the internet, it had in fact gone on to a media website called Kent People and [REDACTED] himself had been able to access that site the night before he was telling me about it and sufficient material was still on that to be a very considerable cause for concern.

B

C

[REDACTED] Yes, that has been resolved by your Honour.

JUDGE [REDACTED] It has. Thank you very much.

D

[REDACTED] Your Honour, can I just take you through the documentation very, very quickly?

E

JUDGE [REDACTED] No, not unless you really want to because I am very well aware of this bundle. I found your skeleton argument very helpful indeed and I can see from that that the city council have behaved in a very responsible way once the problem came to light in taking steps to make sure that such a situation should never occur in the future.

F

[REDACTED] Your Honour, if I might make one point and that is this: what it has all shown is, at the actual hearing the council did put all the (inaudible) information in paper. (Inaudible) members of the public and the press. It is just a shame they did not do that from the outset in terms of publication, so they knew responsibilities, just made an error, as it were.

G

JUDGE [REDACTED] I understand that and such things do occur in the best regulated families.

H

A

[REDACTED] Your Honour, on the bright side, like my learned said, there is a protocol between the police and the city council and, hopefully, that will resolve the matters now and in the future.

B

JUDGE [REDACTED] Yes, thank you very much. [REDACTED] is there anything further you wish to say? I have also received your very helpful skeleton, thank you very much.

C

[REDACTED] Not unless there is something your Honour is concerned about.

JUDGE [REDACTED] No, I am going to give judgment now on both the abuse of process application and generally in this matter.

D

[REDACTED] Can I just indicate, before your Honour does, that there are other people in court, there is the police sitting over there who dealt with the licensing matters and so they will hear what your Honour has to say. There are also various representatives from the council.

E

JUDGE [REDACTED] Unlike the subject matter of what we are dealing with, I hope that what I am about to say will have the very widest possible circulation.

F

[REDACTED] Yes, so be it. Thank you very much.

#### JUDGMENT

G

JUDGE [REDACTED] On 5<sup>th</sup> May 2010 an incident occurred outside the Ocakbasi Kebab Shop here in Canterbury during which a member of the public, [REDACTED] was injured. He was a passer-by and received a split lip, broken front tooth, a cut to his chin and he had been kicked whilst he was on the ground, so the incident itself was not without its seriousness. Six defendants were charged with affray. One defendant, [REDACTED] was charged with assault occasioning actual bodily harm.

H

A

On 18<sup>th</sup> October 2010 all six defendants appeared at this court for plea and case management hearing. Two defendants, [REDACTED] and [REDACTED] pleaded guilty to affray. The remaining four defendants pleaded not guilty to all the remaining charges. Directions were given for trial and the case was put into a warned list for 17<sup>th</sup> January 2011 and a reserved warned list for 21<sup>st</sup> February 2011.

B

C

On 12<sup>th</sup> January 2011 the case was listed for mention and came in front of me. On behalf of the defendant whom [REDACTED] represents (namely [REDACTED]) the case was not ready for trial because inadequate disclosure had been made by the Crown. I gave directions.

D

E

On 20<sup>th</sup> January 2011 the case was again listed for mention on behalf of the defendant [REDACTED]. Again, full disclosure had not been made. I adjourned the matter to 28<sup>th</sup> January 2011. On 28<sup>th</sup> January 2011 counsel for the prosecution told me that there were some serious concerns because the Canterbury City Council had put some material concerning a licensing application on the internet. He asked for two weeks to deal with disclosure.

F

G

By that stage I took the view that my orders for disclosure were not being complied with by the Crown and that there was, further, a potentially serious matter with regards to material getting onto the internet. I ordered that the officer in the case and the disclosure officer, together with the parties, appear before me on 4<sup>th</sup> February 2011.

H

On 4<sup>th</sup> February 2011 it was confirmed to me by counsel appearing on behalf of the prosecution that disclosure had been made to two out of the four defendants awaiting trial. This had occurred, apparently, because different lawyers had been

A

involved in dealing with secondary disclosure after the filing of Defence Case Statements.

B

I was further told by counsel on behalf of two of the defendants that the case papers had been put on to the internet. Prosecuting counsel indicated that they had been removed from the city council's website on 11<sup>th</sup> January 2011, but that the material had been on the website since the autumn of 2010.

C

The implications of that information were extremely serious and defence counsel indicated that they would have an abuse of process application.

D

I gave further directions and adjourned the matter to 21<sup>st</sup> February of 2011. I told prosecuting counsel that I wanted to know exactly what had been put onto the city council's website.

E

On 21<sup>st</sup> February 2011 the prosecution informed me that whilst the material had been removed from the city council's website, some material had got on to a media site entitled Canterbury People and was still available for viewing on that site.

F

In the light of that position the Crown conceded that two of the defendants, [REDACTED] and [REDACTED] could not have a fair trial and consequently offered no evidence against them.

G

I then heard the abuse of process application on behalf of the other two defendants. I ruled that it would amount to an abuse of process for the Crown to proceed against those two defendants and I stayed the indictment. I will give my reasons for that later.

H

From all the material available to me, it is quite apparent that the police disclosed to the Canterbury City Council the case papers in respect of this case, including the witness statements, the police notebooks and crime reports. The names had been

A

redacted from the witness statements, that is apparent, but the redacted statements can easily be identified as pertaining to this incident by reason of the date of the incident and the content of the statements. Unredacted material in relation to earlier incidents at the kebab shop in question were given to the Canterbury City Council and published on their website.

B

C

I have received correspondence from Canterbury City Council, the police and the Crown Prosecution Service and today I have received very helpful skeleton arguments on behalf of the city council and on behalf of the Crown Prosecution Service and I have heard some oral submissions.

D

E

The protection of criminal proceedings against interference by the publication of material which might prejudice such proceedings is governed by the Contempt of Court Act 1981. Section 1 states: "In this Act 'the strict liability' rule means the rule of law whereby conduct may be treated as a contempt of court as tending to interfere with the course of justice in particular legal proceedings regardless of intent to do so."

F

By section 2 the strict liability rule applies only in relation to publication and for this purpose publications include any speech, writing, programme, including a programme service, or other communication in whatsoever form which is available to the public at large or any section of the public.

G

By subsection (2): "The strict liability rule applies only to a public which creates a substantial risk that the course of justice in the proceedings in question will be seriously impeded or prejudiced."

H

The rule used to, with good reason, in my judgment, be referred as the sub judice rule.

A

The situation which has arisen here is very, very unfortunate indeed. The court can well appreciate that it is desirable that licensing applications and reviews of licences should not be held up awaiting the outcome of criminal proceedings. That does not mean that criminal proceedings should be put in jeopardy by the police supplying information which includes all the case papers in the criminal proceedings, knowing that those papers may get into the public domain.

B

C

If there is a tension between the two competing interests, the criminal trial must not be put in jeopardy.

D

There must have been communication between the officer in the case and the officer dealing with the licensing application. I have not been told what that communication was.

E

I find the response that I have received on behalf of the Chief Constable, whilst I appreciate that it is an explanation only, less than satisfactory.

F

It is deeply ironic that whilst the police were failing to discharge their obligations in relation to disclosure in the criminal proceedings so that no less than three mention hearings were necessary at this court, at the same time they were supplying to the city council all the case papers and many of the matters of disclosure that were being sought by the defence.

G

The response I have received from the city council is most responsible. It acknowledges that things went badly wrong and assures me that steps are being put in place to ensure that the situation does not arise again.

H

It is quite apparent from the response that I have received that material stayed on the city council's website from 13<sup>th</sup> October 2010 to 20<sup>th</sup> of January 2011.

A

I have heard submissions today on behalf of the Chief Constable which seek to assure me that steps are being put in place by the police which will ensure that the situation does not occur again.

B

I have received a letter from the Crown Prosecution Service indicating that the error of disclosing some material to some defendants and not to others must never be repeated and steps have been put in place to ensure that that will not be repeated.

C

The Crown decided to offer no further evidence against [REDACTED] and [REDACTED] [REDACTED] because, in my judgment, they recognise the publication of the material on the internet meant that those two defendants could not have a fair trial because (1) the publication of a number of earlier incidents relating to the kebab shop would have had a prejudicial effect upon their defence cases; (2) the publication of the witness statements and officers' notebooks might have led to the publication of inadmissible material and certainly should not have been available for potential jurors to read; and (3) no question could have been asked of potential jurors that would cure the problem that had been created.

D

E

F

In my judgment it is impossible now to say that the other two defendants, [REDACTED] [REDACTED] and [REDACTED], can have a fair trial. Their defence is that they were acting in lawful self-defence from violence directed at them by the staff of the kebab shop. Once a jury were told that the Crown had offered no evidence against two members of staff at the kebab shop, even if the jury were told that two further members of staff at the kebab shop had pleaded guilty, then that would, in my judgment, prejudice the defences of [REDACTED] and [REDACTED]. The jury would have found it impossible to understand why the Crown had offered no evidence against two defendants who were visible on CCTV engaged in fighting and yet the Crown were

G

H



A

offering no evidence against them, quite apart from the fact that the possibility of inadmissible material and prejudicial material was there for potential jurors to view.

B

I consequently stay the indictment against Lee and Ferneyhough as an abuse of process.

C

I have taken some time set out this sorry tale in the hope that what has happened in this case will never happen again. The police need to look very carefully indeed at their procedures. I am satisfied that the city council has already taken steps to ensure that their procedures never allow this to occur again. I am satisfied that the Crown Prosecution Service have taken steps to ensure that the evidence in disclosure that took place in this case will never take place again.

D

That is all I wish to say about this matter. Thank you all very much for your assistance in this matter.

E

██████████ I am sorry, I was not ignoring you. Thank you very much for being here. I take it you have nothing further to say?

██████████ Absolutely nothing.

F

██████████ As far as the two that have pleaded guilty, will your Honour ...

G

JUDGE ██████████ I reserve the sentencing of them to myself, obviously. I am going to say that it should take place one day next week, if at all possible. If your clerk can liaise with list office and defence counsel, then we can organise it for as soon as possible.

H

██████████ Thank you very much.

JUDGE ██████████ Thank you all very much.

-----

A

B

C

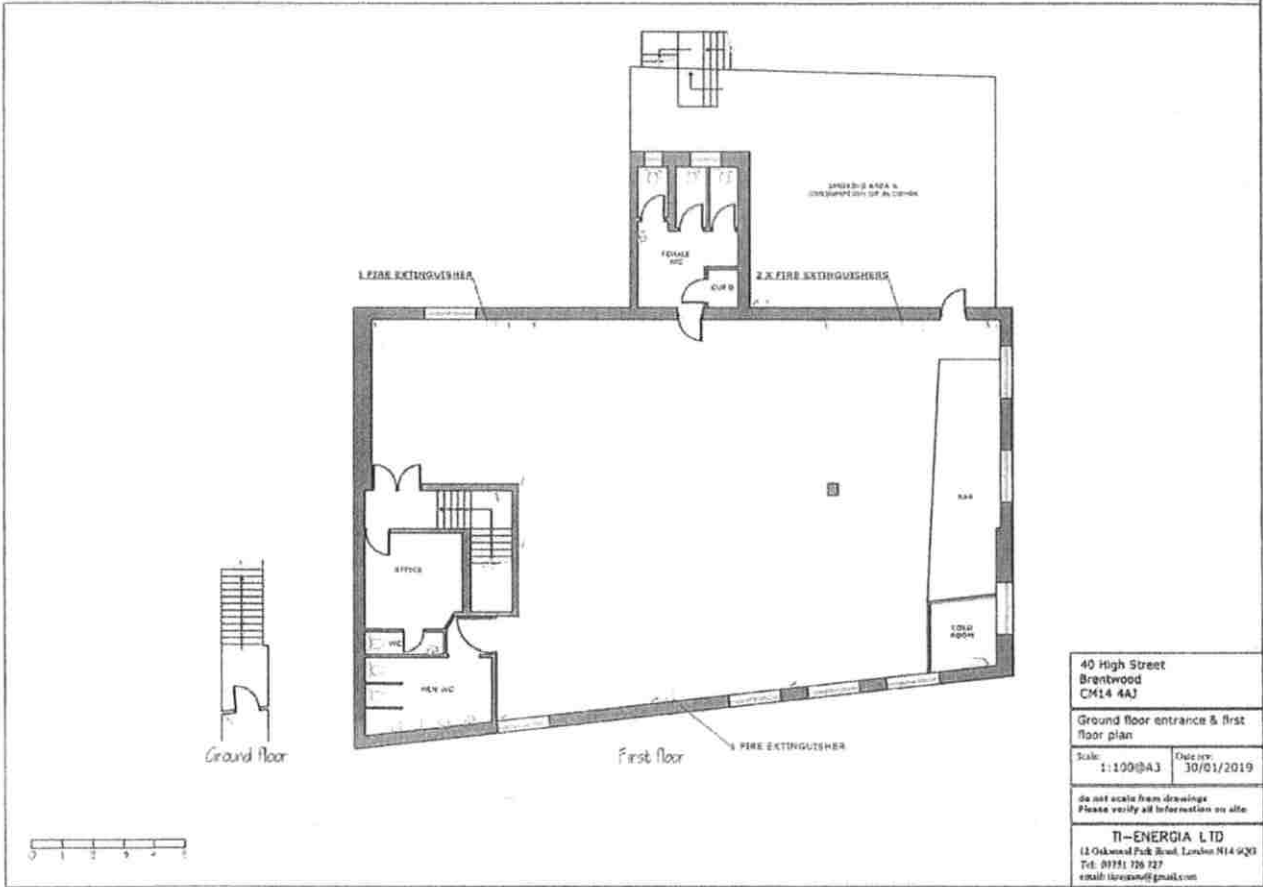
D

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F

G

H



|  |                         |
|--|-------------------------|
| 40 High Street<br>Brentwood<br>CM14 4AJ  |                         |
| Ground floor entrance & first floor plan   |                         |
| Scale:<br>1:100@A3   | Date rev:<br>30/01/2019 |
| do not scale from drawings<br>Please verify all information on site  |                         |
| <b>Ti-ENERGIA LTD</b><br>12 Oakwood Park Road, London N14 6QJ<br>Tel: 01753 756 727<br>email: tienergias@gmail.com |                         |

Day Friday

1494770

Date 28/5/21

**Door Supervisors on Duty**

| Name       | Badge No. | Expiry Date | Time on | Time off | Signature  |
|------------|-----------|-------------|---------|----------|------------|
| [Redacted] | 5134      | 2/11/23     | 21:00   | 02:30    | [Redacted] |
| [Redacted] | 3651      | 20/05/24    | 21:00   | 02:30    | [Redacted] |
| [Redacted] | 4725      | 30/10/23    | 21:00   | 02:30    | [Redacted] |
| [Redacted] | 1762      | 17/04/22    | 21:00   | 02:30    | [Redacted] |
| [Redacted] | 0812      | 2/4/23      | 21:00   | 02:30    | [Redacted] |
|            |           |             |         |          |            |
|            |           |             |         |          |            |
|            |           |             |         |          |            |
|            |           |             |         |          |            |
|            |           |             |         |          |            |

**Fire Exit Check** *I confirm that all fire exits are clear and unobstructed by any obstacle*

| Time Checked   | Initials | Time  | Initials | Time  | Initials |
|----------------|----------|-------|----------|-------|----------|
| Start of Shift |          | 22:30 |          | 01:30 |          |
| 20:00          |          | 23:00 |          | 02:00 |          |
| 20:30          |          | 23:30 |          | 02:30 |          |
| 21:00          |          | 00:00 |          | 03:00 |          |
| 21:30          |          | 00:30 |          | 03:30 |          |
| 22:00          |          | 01:00 |          | 04:00 |          |

**Capacity Check Log**

| Time  | In | Out | Net | Time  | In | Out | Net | Time  | In | Out | Net |
|-------|----|-----|-----|-------|----|-----|-----|-------|----|-----|-----|
| 19:30 |    |     |     | 22:30 |    |     |     | 01:30 |    |     |     |
| 20:00 |    |     |     | 23:00 |    |     |     | 02:00 |    |     |     |
| 20:30 |    |     |     | 23:30 |    |     |     | 02:30 |    |     |     |
| 21:00 |    |     |     | 00:00 |    |     |     | 03:00 |    |     |     |
| 21:30 |    |     |     | 00:30 |    |     |     | 03:30 |    |     |     |
| 22:00 |    |     |     | 01:00 |    |     |     | 04:00 |    |     |     |

**Floor / Toilet Check Log** *Floor & Toilet Areas check for spillages / glass every day at the following times, and any hazards reported to Duty Manager for action.*

| Time  | Initial | Time  | Initial | Time  | Initial |
|-------|---------|-------|---------|-------|---------|
| 19:30 |         | 22:30 |         | 01:30 |         |
| 20:00 |         | 23:00 |         | 02:00 |         |
| 20:30 |         | 23:30 |         | 02:30 |         |
| 21:00 |         | 00:00 |         | 03:00 |         |
| 21:30 |         | 00:30 |         | 03:30 |         |
| 22:00 |         | 01:00 |         | 04:00 |         |

| Enforcement Visit Log | Time of Visit | Details of Visit / Action Taken | AM Informed |
|-----------------------|---------------|---------------------------------|-------------|
|                       |               |                                 |             |

Day Saturday 1494772 Date 29 / 03 / 2024

Door Supervisors on Duty

| Name       | Badge No. | Expiry Date | Time on | Time off |            |
|------------|-----------|-------------|---------|----------|------------|
| [Redacted] | 1762      | 17/04/22    | 21:00   |          | [Redacted] |
| [Redacted] | 0192      | 22/4/22     | 21:00   |          | [Redacted] |
| [Redacted] | 3923      | 22/6/24     | 21:00   |          | [Redacted] |
| [Redacted] | 5844      |             |         |          | [Redacted] |
| [Redacted] | 1958      | 6/7/23      | 21:00   |          | [Redacted] |
|            |           |             |         |          |            |
|            |           |             |         |          |            |
|            |           |             |         |          |            |
|            |           |             |         |          |            |
|            |           |             |         |          |            |

Fire Exit Check *I confirm that all fire exits are clear and unobstructed by any obstacle*

| Time Checked   | Initials | Time  | Initials | Time  | Initials |
|----------------|----------|-------|----------|-------|----------|
| Start of Shift |          | 22:30 |          | 01:30 |          |
| 00:00          |          | 23:00 |          | 02:00 |          |
| 00:30          |          | 23:30 |          | 02:30 |          |
| 01:00          |          | 00:00 |          | 03:00 |          |
| 01:30          |          | 00:30 |          | 03:30 |          |
| 02:00          |          | 01:00 |          | 04:00 |          |

Capacity Check Log

| Time  | In | Out | Net | Time  | In | Out | Net | Time  | In | Out | Net |
|-------|----|-----|-----|-------|----|-----|-----|-------|----|-----|-----|
| 22:30 |    |     |     | 22:30 |    |     |     | 01:30 |    |     |     |
| 00:00 |    |     |     | 23:00 |    |     |     | 02:00 |    |     |     |
| 00:30 |    |     |     | 23:30 |    |     |     | 02:30 |    |     |     |
| 01:00 |    |     |     | 00:00 |    |     |     | 03:00 |    |     |     |
| 01:30 |    |     |     | 00:30 |    |     |     | 03:30 |    |     |     |
| 02:00 |    |     |     | 01:00 |    |     |     | 04:00 |    |     |     |

Floor / Toilet Check Log *Floor & Toilet Areas check for spillages / glass every day at the following times, and any hazards reported to Duty Manager for action.*

| Time  | Initial | Time  | Initial | Time  | Initial |
|-------|---------|-------|---------|-------|---------|
| 22:30 |         | 22:30 |         | 01:30 |         |
| 00:00 |         | 23:00 |         | 02:00 |         |
| 00:30 |         | 23:30 |         | 02:30 |         |
| 01:00 |         | 00:00 |         | 03:00 |         |
| 01:30 |         | 00:30 |         | 03:30 |         |
| 02:00 |         | 01:00 |         | 04:00 |         |

| Enforcement Visit Log | Time of Visit | Details of Visit / Action Taken | AM Informed |
|-----------------------|---------------|---------------------------------|-------------|
|                       |               |                                 |             |

### **Dispersal Procedure**


1. Door staff shall periodically patrol the curtilage of the premises throughout the evening and at closing time to encourage patrons to move away from the venue and disperse from the area.
2. The premises shall reduce the volume of music and increase the lighting for the last half hour prior to the bar closing; this can be done gradually so that by the time the bar closes, the music volume is reduced to background levels and the premises is fully illuminated.
3. Staff will be trained to ask customers to leave quietly and respect our neighbours.
4. Signage will be put in place to inform persons that they are required to leave the premises quietly and respect our neighbours; service will be refused to those who do not follow these instructions.
5. Persons who do not behave or adhere to the standards set out in this policy will be refused service in the future.
6. CCTV monitoring is in place outside the premises for the effective monitoring of customers. The Management will regularly review the CCTV images to ensure this procedure is being adhered to.
7. Appropriate lighting levels will be maintained outside the premises to ensure the CCTV is effective.
8. Patrons will be directed to use a designated smoking area at all times when smoking. Failure to do so will result in service being refused.
9. There will be encouragement of gradual dispersal during the last period of trading and during the drinking-up period with staff reminding customers of the need to leave quietly and consider local residents when leaving the premises and the surrounding area.

### Staff Training

| Name       | Topics        | Date-Sign |            |
|------------|---------------|-----------|------------|
| [REDACTED] | Alcohol sales | 22/10/20  | [REDACTED] |
|            | Alcohol sales | 19/10/21  |            |

All incidents must be recorded. Where an incident may lead to further action, for example an accident or injury to a customer or team member it is crucial that any Company Incident reporting procedure is followed in full, that all relevant details are recorded, and CCTV retained at site to assist investigation.

Where there are no incidents on any date please ensure that the log clearly shows that this is the case and that it is not left blank.

| Time           | Type of incident | Details & Action Taken<br><small>(Date / police / insurance / other)</small>   | Name /<br>Badge No.            | Signature  | Reported |
|----------------|------------------|--|--------------------------------|--|----------|
| 08:30<br>01/10 | Fight            | A fight broken up outside the<br>the serving area. A massive<br>group of boys started fighting<br>we tried to separate them<br>Duncan got them to leave<br>the venue | 10788<br>6248<br>1:062<br>5124 |  |          |
|                |                  |  |                                |  |          |
|                |                  |  |                                |  |          |
|                |                  |  |                                |  |          |

Refusals at door:

Drunk:

No I.D.:

Daily Sign off - To confirm all incidents have  
been reported and all information is correct.  
In aid of the safety of the community

Duty Manager

✓

Signature

Date





The name of the authorised officer : **Dave Leonard**  
The date of commencement of the officer's authorisation : **23/03/2020**  
The date of termination of the officers authorisation : **01/09/2020**

**List of powers and legislation for which the above named officer is authorized:**

To enter premises at any reasonable time subject to relevant statutory provisions.  
To collect verbal, visual, photographic and video evidence of suspected contraventions of any relevant Public Health legislation through questioning and observation of people.

And specifically to exercise powers under the following legislation:  
The Health Protection(Coronavirus, Business Closure)(England) Regulations 2020

**Signed On Behalf Of Brentwood Borough Council**



Amanda Julian  
**Director of Law and Governance and Monitoring Officer**



The name of the authorised officer : **Dave Leonard**  
The date of commencement of the officer's authorisation : **01/09/2020**  
The date of termination of the officers authorisation : **01/09/2021**

**List of powers and legislation for which the above named officer is authorized:**

To enter premises at any reasonable time subject to relevant statutory provisions.  
To collect verbal, visual, photographic and video evidence of suspected contraventions of any relevant Public Health legislation through questioning and observation of people.

And specifically to exercise powers under the following legislation:  
The Health Protection(Coronavirus, Restrictions)(England) Regulations 2020, or any subsequent similar regulations.

**Signed On Behalf Of Brentwood Borough Council**



Amanda Julian  
**Director of Law and Governance and Monitoring Officer**

**Dominika Jaskolska**

---

**From:** Joanne Hall [REDACTED]  
**Sent:** 18 June 2021 14:24  
**To:** Dave Leonard  
**Subject:** RE: Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ

Thank you for your email we will revert in due course

---

**From:** Dave Leonard [mailto:dave.leonard@brentwood.gov.uk]  
**Sent:** 17 June 2021 12:29  
**To:** Joanne Hall [REDACTED]  
**Subject:** RE: Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ

[EXTERNAL EMAIL] Beware – This email originated outside Dadds LLP and may be malicious Please take extra care with any links, attachments, requests to take action or for you to verify your password etc. Please note there have been reports of emails purporting to be about Covid 19 being used as cover for scams so extra vigilance is required.

Dear Mrs Hall,

Thank you for your response and the attached supporting documents.

Firstly, and for clarification, I am an officer authorized since 23<sup>rd</sup> March 2020 by Brentwood Borough Council, signed by the Director of Law and Governance and Monitoring Officer;  
To enter premises at any reasonable time subject to relevant statutory provisions.  
To collect verbal, visual, photographic and video evidence of suspected contraventions of any relevant Public Health legislation through questioning and observation of people.  
And specifically to exercise powers under the following legislation: The Health Protection(Coronavirus, Business Closure)(England) Regulations 2020, or any subsequent similar regulations.  
I have previously advised Mr Dadds of my authorisation when challenged at our meeting at BLOC 40 on 24<sup>th</sup> September 2020, but I have attached copies of my Authorisation for confirmation.

While we still maintain that the request for CCTV already provided is lawful and meets the requirement of the licence condition, I can advise further that we are investigating a Section 136, Licensing Act 2003 offence of Unauthorised Licensable Activities, during the dates and times already provided.

We are well aware of our responsibilities with regards to the handling of evidence and any release into the public domain. This is not a matter that should prevent its release to us, particularly when a Licensing Hearing can be put into private session when it's in the public interest to do so if such evidence was used in that forum. This request has been made in consultation with Essex Police to ensure it will not be of any detriment to any criminal investigation into the assaults that is ongoing.

While it is my view that the conditions of the licence have already been breached by not supplying everything as requested, I would again ask that if the CCTV could be made available by 12.00hrs tomorrow, Friday, 18<sup>th</sup> June 2021 for collection at the premises, or from your office, it would be appreciated.

I would like to attend the premises at 2pm on the Tuesday, 22<sup>nd</sup> June 2021 so that I can view the original documents as supplied. I would also like to meet with the DPS, [REDACTED] at this time as per my original request.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on [REDACTED]

Kind regards and stay safe.



**Dave Leonard | Licensing Officer**

T: [REDACTED] [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)

**From:** Joanne Hall [REDACTED]

**Sent:** 16 June 2021 16:28

**To:** Dave Leonard <[dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)>

**Subject:** Bloc 40, First Floor, 40 High Street, Brentwood, CM14 4AJ

Please find attached correspondence and supporting documents with regard to Block 40, First Floor, 40 High Street, Brentwood, CM14 4AJ

Kind regards

**Jo Hall**

**Dadds LLP Solicitors**

Crescent House, 51 High St, Billericay, Essex CM12 9AX

T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY

W [www.dadds.co.uk](http://www.dadds.co.uk)

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Family Law Specialist



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Click [here](#) to report this email as spam.

## Dominika Jaskolska

---

**From:** Paul Adams  
**Sent:** 16 December 2021 17:22  
**To:** [REDACTED]  
**Cc:** office@dadds.co.uk; Dave Leonard; [REDACTED]  
**Subject:** Bloc 40 -Licence visit follow up 10/12/21.

Dear Mr Melin,

Further to the visit to your premises on the 10 December 2021 at approximately 21:15hrs by Dave Leonard and myself from Brentwood Council Licensing [REDACTED] from Essex Police Licensing and [REDACTED] and his colleague from the SIA, I write to follow up on the visit.

In order for us to investigate further the non-compliance of a number of the licence conditions, I would like to request that in line with Condition 1 of Annex 2, that a download of the CCTV Recordings for the following are provided over the operational period starting Friday 10<sup>th</sup> December 2021 moving into Saturday the 11<sup>th</sup> December 2021:

- Footage for the duration that the premises was open, from all cameras that would show all searches being carried out in line with Conditions 7 and or 11 of Annex 3 of the licence.
- Footage for the duration that the premises was open, from all cameras that would show the use or non-use of the Clubscan/IDSCAN system as required in Condition 6 of Annex 3 of the licence.
- Footage from all cameras that would show images of the outside terrace area, for the hours of 22.30hrs 10/12/21 to 23:59hrs 10/12/21
- Footage from all cameras that show all areas of the function space/bar areas from 21:00hrs 10/12/21 until 22:00hrs 11/12/21.
- Footage from all cameras that show all areas of the function space/bar areas from 01:00hrs 11/12/21 until 02:40hrs 11/12/21.

If you please email [licensing@brentwood.gov.uk](mailto:licensing@brentwood.gov.uk) once the footage is ready for collection, arrangements can then be made for an officer to collect. If the footage can be made ready for collection by the 23<sup>rd</sup> December 2021, this will satisfy the immediately upon request element of Condition 1 of Annex 2.

I have copied in Dadds, LLP as per your request.

Paul Adams | Licensing Manager

[REDACTED] [www.brentwood.gov.uk](http://www.brentwood.gov.uk) |  
[paul.adams@brentwood.gov.uk](mailto:paul.adams@brentwood.gov.uk)



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## Dominika Jaskolska

---

**From:** Paul Adams  
**Sent:** 12 January 2022 11:36  
**To:** [REDACTED]; office@dadds.co.uk  
**Cc:** [REDACTED] Dave Leonard; Licensing  
**Subject:** FW: Bloc 40  
**Attachments:** Bloc 40 -Licence visit follow up 10/12/21.

Dear Sirs,

Despite my request on the 16<sup>th</sup> December 2021 for CCTV footage to be provided for collection (copy attached) and my response to the email to David Dadds on the 5<sup>th</sup> January 2022, as below I have still not been advised that the CCTV is ready for collection.

As no CCTV has been provided as per my request, I will now consider this as not complying with the condition attached to the licence and will include this as part of my consideration of the other matters identified at the time of our visit on the 10<sup>th</sup> December 2021.

I will be in further communication in relation to these matters, but still would like to receive the requested CCTV at the earliest opportunity.

Many Thanks

Paul Adams | Licensing Manager

[REDACTED] [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [paul.adams@brentwood.gov.uk](mailto:paul.adams@brentwood.gov.uk)

---

**From:** Paul Adams <paul.adams@brentwood.gov.uk>  
**Sent:** 05 January 2022 16:00  
**To:** David Dadds [REDACTED] office@dadds.co.uk  
**Subject:** Re: Bloc 40

Hi David,

I can give you a call tomorrow some time re the premises. Please let me know when is best and I will try to accommodate. I would like to make arrangements for the collection of the CCTV as requested. Could you please advise when this can be made available for collection during office hours this week, please?

Many thanks

Paul Adams

---

**From:** David Dadds <[REDACTED]>  
**Sent:** Thursday, December 23, 2021 3:03:47 PM  
**To:** Paul Adams <paul.adams@brentwood.gov.uk>  
**Subject:** Bloc 40

Dear Paul,

Are you able to telephone me regarding the above premises. Whilst writing I confirm the CCTV is available for viewing at your convenience.

Kind regards

David Dadds

**Dadds LLP Licensing Solicitors**

Crescent House, 51 High St, Billericay, Essex CM12 9AX

T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY

E [REDACTED]

W [www.dadds.co.uk](http://www.dadds.co.uk)

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All aspects of licensing law



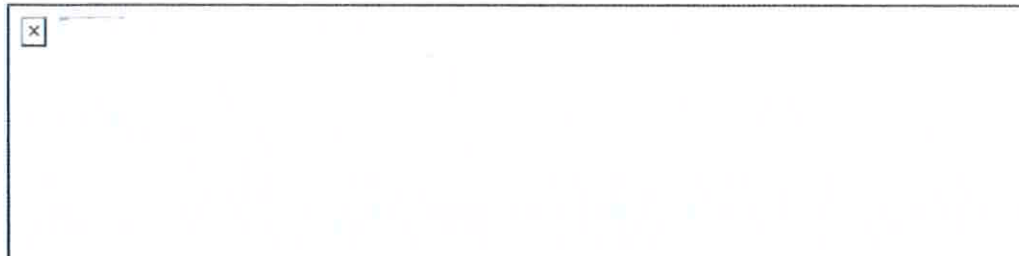
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**Dominika Jaskolska**

---

**From:** Paul Adams  
**Sent:** 27 January 2022 13:39  
**To:** Natasha Nunn  
**Cc:** [REDACTED] Dave Leonard  
**Subject:** Re: Re Bloc 40

Hi Natasha,

I have been off sick too and am only back this week so apologies for the delay my end in replying to this.

Could we please collect from Bloc 40 tomorrow. I will ask one of our officers to attend at 14:00 to collect.

Many Thanks

Paul Adams

---

**From:** Natasha Nunn [REDACTED]  
**Sent:** Friday, January 14, 2022 10:53:03 AM  
**To:** Paul Adams <paul.adams@brentwood.gov.uk>  
**Subject:** Re Bloc 40

Dear Paul

Sorry for the delay in getting back to you, David thought that he had replied.

We do have the CCTV ready for you so please let me know how you would like to receive this – would you like it posted or to collect it?

I look forward to hearing from you.

Kind regards

Natasha Nunn

**Dadds LLP Licensing Solicitors**

Crescent House, 51 High St, Billericay, Essex CM12 9AX

T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY

E [REDACTED]

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**Dominika Jaskolska**

---

**From:** Paul Adams  
**Sent:** 27 January 2022 13:45  
**To:** office@dadds.co.uk  
**Cc:** Dave Leonard [REDACTED]  
**Subject:** FW: Re Bloc 40

Forward as Natasha is away from the office.

Please see below.

**Paul Adams | Licensing Manager**

[REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) |  
[paul.adams@brentwood.gov.uk](mailto:paul.adams@brentwood.gov.uk)

---

**From:** Paul Adams <paul.adams@brentwood.gov.uk>  
**Sent:** 27 January 2022 13:39  
**To:** Natasha Nunn [REDACTED]  
**Cc:** [REDACTED]; Dave Leonard <dave.leonard@brentwood.gov.uk>  
**Subject:** Re: Re Bloc 40

Hi Natasha,

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Many Thanks

Paul Adams

---

**From:** Natasha Nunn [REDACTED]  
**Sent:** Friday, January 14, 2022 10:53:03 AM  
**To:** Paul Adams <paul.adams@brentwood.gov.uk>  
**Subject:** Re Bloc 40

Dear Paul

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We do have the CCTV ready for you so please let me know how you would like to receive this – would you like it posted or to collect it?

I look forward to hearing from you.

Kind regards

Natasha Nunn

**Dadds LLP Licensing Solicitors**

Crescent House, 51 High St, Billericay, Essex CM12 9AX

T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY

E [REDACTED]

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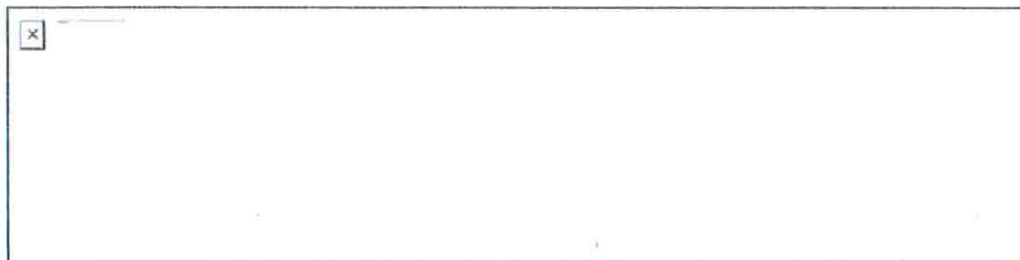
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**Dominika Jaskolska**

---

**From:** Dave Leonard  
**Sent:** 03 August 2023 19:02  
**To:** Licensing  
**Cc:** Paul Adams  
**Subject:** BLOC 40 - APPLICATION TO REVIEW A PREMISES LICENCE - LICENSING REPRESENTATION (DAVE LEONARD)(3) - APPENDIX 2  
**Attachments:** APPENDIX 2 - BLOC 40 - 17JUL23 -1.jpg; APPENDIX 2 - BLOC 40 - 17JUL23 -2.jpg; APPENDIX 2 - BLOC 40 - 17JUL23.jpg; APPENDIX 2 - BLOC 40 - 10JUL23.jpg; APPENDIX 2 - BLOC 40 - 14JUL23 -1.jpg; APPENDIX 2 - BLOC 40 - 14JUL23 -2.jpg; APPENDIX 2 - BLOC 40 - 14JUL23 -3.jpg; BLOC 40 - APPLICATION TO REVIEW A PREMISES LICENCE - PUBLIC NOTICE WARNING  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Licensing Act 2003 – Application to Review a Premises Licence  
Bloc 40, first Floor, 40 High Street, Brentwood CM14 4AJ**

**Representation by a Responsible Authority (Licensing)**

I wish to make a representation in support of the application by the Chief of Essex Police to review the premises licence at ***Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ.***

I make this representation as a Responsible Authority (Licensing) in my capacity as the Brentwood Borough Council Licensing Officer as permitted by virtue of the Licensing Act 2003 (as amended).

Please find attached Appendix 2 files in support of my representation.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on **01277 312523.**

Kind regards,



**Dave Leonard | Licensing Officer**

**T: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)**



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Bloc 40 10<sup>th</sup> July 2023

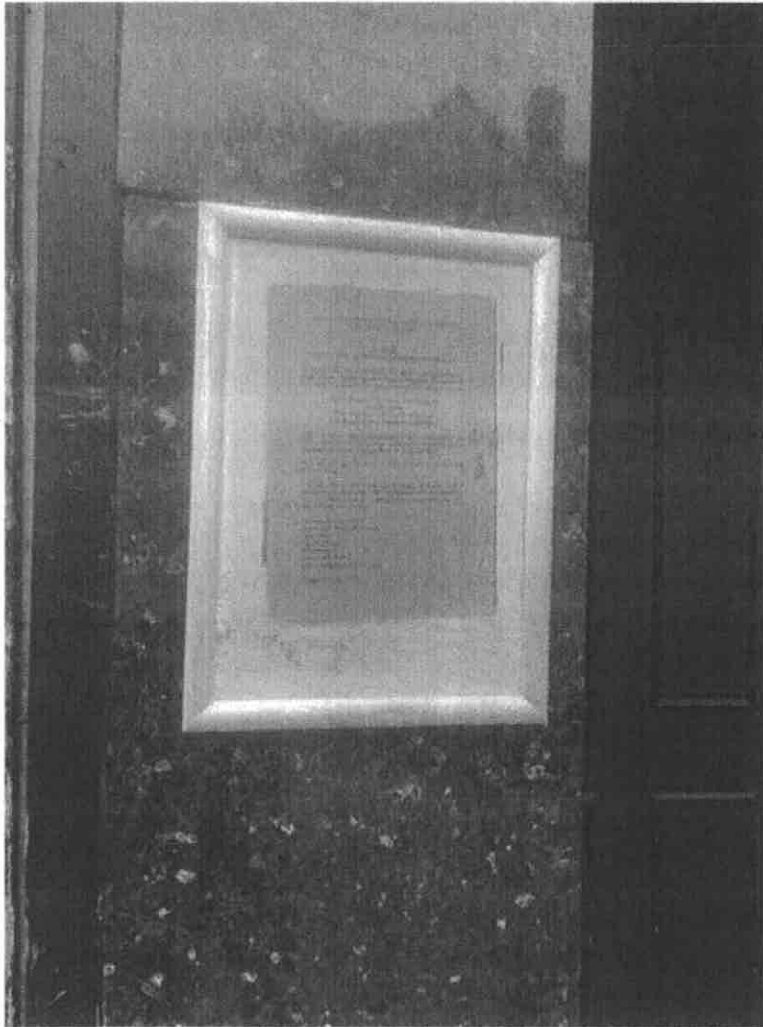


Bloc 40 14<sup>th</sup> July 2023





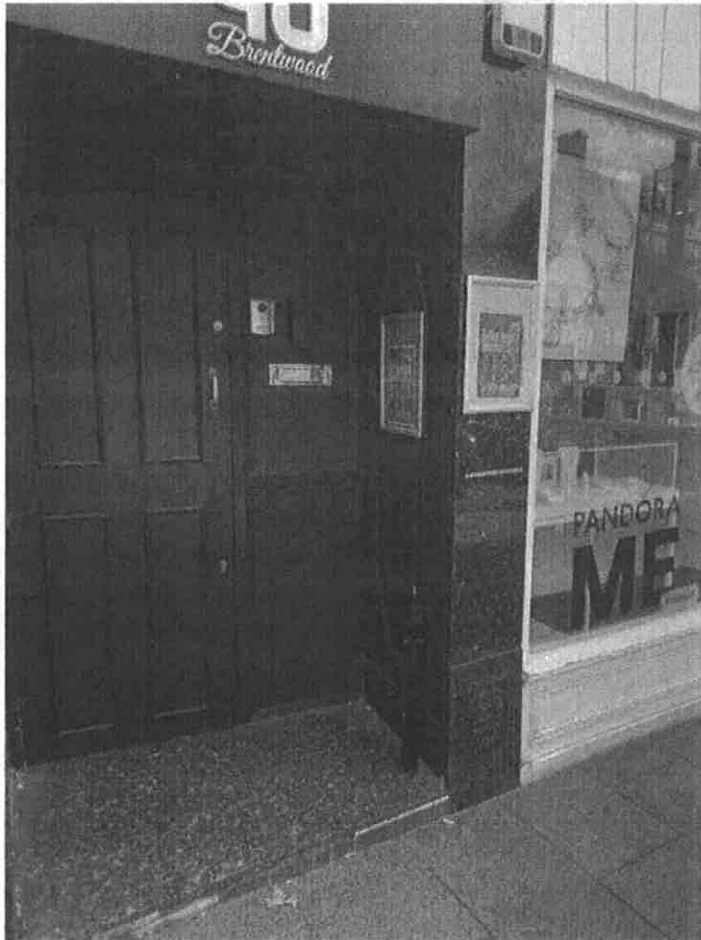
Bloc 40 14<sup>th</sup> July 2023



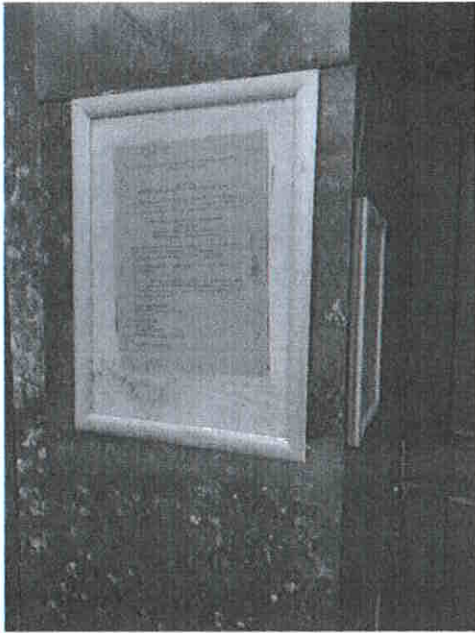
Bloc 40 14<sup>th</sup> July 2023



Bloc 40 17<sup>th</sup> July 2023



Bloc 40 17<sup>th</sup> July 2023



**Dominika Jaskolska**

---

**From:** Dave Leonard  
**Sent:** 17 July 2023 18:28  
**To:** Ahmet  
**Subject:** BLOC 40 - APPLICATION TO REVIEW A PREMISES LICENCE - PUBLIC NOTICE WARNING

Dear Mr Melin,

As in accordance with The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005, The Licensing Authority must advertise an application for review by displaying prominently a notice which is of a prescribed size, and which must be of a pale blue colour, at, on or near the site of the premises to which the application relates where it can conveniently be read from the exterior of the premises by the public.

Officers from the licensing Authority now have placed on two occasions such notice in a position that meets the regulations. After the notices have been affixed, on both occasions they have been removed by the premises and placed in an advertisement frame that has a yellow perspex covering, which changes the appearance of the colour of the required pale blue form. By moving the notice into the advertising frame, it also makes the notice no longer prominent.

It is not the responsibility of the premises management to move or alter the statutory notice. This notice must not be moved, altered, defaced, or covered in any way. This notice is placed under the authorisation of the Licensing Act 2003 and enforcement action will be considered should there be any further issues. The interference with the statutory notice may also form part of any representation that the Licensing Authority may submit in relation to this review.

Should you require any further assistance please do not hesitate to contact the Licensing Office on **01277 312500**.

Yours sincerely,



Dave Leonard | Licensing Officer  
T: 01277 312500 | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)

**Dominika Jaskolska**

---

**From:** Dave Leonard  
**Sent:** 03 August 2023 19:03  
**To:** Licensing  
**Cc:** Paul Adams  
**Subject:** BLOC 40 - APPLICATION TO REVIEW A PREMISES LICENCE - LICENSING REPRESENTATION (DAVE LEONARD)(4) - APPENDIX 3  
**Attachments:** Re: [REDACTED] - Withdrawing Consent to Be DPS at BLOC 40, 40 HIGH STREET, BRENTWOOD CM14 4AJ  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Licensing Act 2003 – Application to Review a Premises Licence  
Bloc 40, first Floor, 40 High Street, Brentwood CM14 4AJ**

**Representation by a Responsible Authority (Licensing)**

I wish to make a representation in support of the application by the Chief of Essex Police to review the premises licence at ***Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ.***

I make this representation as a Responsible Authority (Licensing) in my capacity as the Brentwood Borough Council Licensing Officer as permitted by virtue of the Licensing Act 2003 (as amended).

Please find attached Appendix 3 files in support of my representation.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on **01277 312523.**

Kind regards,



**Dave Leonard | Licensing Officer**

T: [REDACTED] [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)


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**Dominika Jaskolska**

---

**From:** [REDACTED]  
**Sent:** 20 January 2020 12:40  
**To:** Dave Leonard  
**Subject:** Re: [REDACTED] - Withdrawing Consent to Be DPS at BLOC 40, 40 HIGH STREET, BRENTWOOD CM14 4AJ

Hi Dave  
Yes I have notified Ahmet  
He has replied as well  
X

Sent from my iPhone

> On 20 Jan 2020, at 11:32, Dave Leonard <dave.leonard@brentwood.gov.uk> wrote:  
>  
> Hi [REDACTED]  
>  
> The Licensing Office has received your written notification withdrawing your consent to be the designated premises supervisor at Bloc 40 with immediate effect.  
>  
> Can you please confirm whether or not you have notified the management at Bloc 40 of your decision. Thank you.  
>  
> If I can be of any further assistance please do not hesitate to contact me in the Licensing Office at Brentwood Town Hall on 01277 312523.  
>  
> Kind regards,  
>  
> Dave Leonard, Licensing Officer  
> T: [REDACTED] | www.brentwood.gov.uk | dave.leonard@brentwood.gov.uk

> -----Original Message-----  
> From: [REDACTED]  
> Sent: 20 January 2020 11:02  
> To: Dave Leonard <dave.leonard@brentwood.gov.uk>  
> Subject: [REDACTED]

> Hi Dave  
> As from today 20 th January 2020  
> I wish to withdraw my personal licence of being the dps at bloc 40 Brentwood With immediate effect Can you please confirm that this has been accepted as my withdrawal.  
> Many thanks  
> [REDACTED]

> \_\_\_\_\_  
>  
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**Dominika Jaskolska**

---

**From:** Dave Leonard  
**Sent:** 03 August 2023 19:04  
**To:** Licensing  
**Cc:** Paul Adams  
**Subject:** BLOC 40 - APPLICATION TO REVIEW A PREMISES LICENCE - LICENSING REPRESENTATION (DAVE LEONARD)(5) - APPENDIX 4  
**Attachments:** APPENDIX 4 - Warning Notice - BLOC 40 request 04SEP20.docx; APPENDIX 4 - Warning Notice - BLOC 40 warning letter 22MAY19.docx; RE: BLOC 40 - THE HEALTH PROTECTION (CORONAVIRUS RESTRICTION) (ALL TIERS) (ENGLAND) REGULATIONS 2020 ; RE: Block 40, Brentwood; APPENDIX 4 - BLOC 40 - warning letter 22MAY19.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Licensing Act 2003 – Application to Review a Premises Licence  
Bloc 40, first Floor, 40 High Street, Brentwood CM14 4AJ**

**Representation by a Responsible Authority (Licensing)**

I wish to make a representation in support of the application by the Chief of Essex Police to review the premises licence at ***Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ.***

I make this representation as a Responsible Authority (Licensing) in my capacity as the Brentwood Borough Council Licensing Officer as permitted by virtue of the Licensing Act 2003 (as amended).

Please find attached Appendix 4 files in support of my representation.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office on **01277 312523.**

Kind regards,




**Dave Leonard | Licensing Officer**

T: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [dave.leonard@brentwood.gov.uk](mailto:dave.leonard@brentwood.gov.uk)

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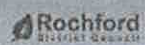

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**BRENTWOOD  
BOROUGH COUNCIL**

AA Trading Ltd.  
[REDACTED]

Date: 22<sup>nd</sup> May 2019

Contact: Dave Leonard  
[REDACTED]

Dear Mr Melin,

**Licensing Act 2003 – Premises Licence**  
**Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**

On Friday, 17<sup>th</sup> May 2019 at 10.30pm, together with [REDACTED] (Essex Police Officer), I met with you to discuss a number of alleged noise nuisance complaints received relating to the management of the premises.

[REDACTED], the Designated Premises Supervisor, was unavailable on the evening and you advised me that she has other business interests and can only commit to one night a week at Bloc 40. Also present with us in the managers' office was [REDACTED] an apparently experienced personal licence holder, and SIA registered, who you intimated may be the suitable replacement for [REDACTED]. We discussed in detail the operating schedule of the premises and the conditions attached in Annex 2 to the licence.

I am aware of the current application for a minor variation to the licence in relation to change of the premises plan and I trust that this is a matter that you will seek to resolve with the Environmental Health Team as a matter of urgency.

As a result of this inspection, it was determined that you are not compliant with the following Conditions in Annex 2;

- (6) ***A bound Door Supervisors register shall be kept. Door Supervisors shall sign to record their start and finish times along with their full name & SIA badge number.***
- (9) ***The management will operate the Essex Police 'Procedures for the Management of Illicit Drugs in Licensed Premises'***
- (13) ***All training records will be retained for 12 months and made available to Essex Police or other Responsible Authority upon reasonable request.***
- (16) ***Notices shall be prominently displayed at all exits requesting patrons to leave quietly.***

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**Tel: 01277 312 500 Fax: 01277 312 743 Minicom: 01277 312 809 [www.brentwood.gov.uk](http://www.brentwood.gov.uk)**

- (17) ***Clear and legible notices shall be prominently displayed in, and at the entrance to any outside licensed area requesting customers to use the area quietly.***
- (22) ***A noise limiter shall be fitted and set to the satisfaction of Environmental Health Services. The level of the noise limiter shall be set with the rear fire exit door open and monitored at the nearest residential noise sensitive premises.***
- (24) ***The External area shall be monitored by a member of staff with the purpose of controlling noise from customers and ensuring public safety.***

It was also determined that you are not compliant with Condition 4 in Annex 3;

- (4) ***Noise at the premises limited after 11pm to a decibel level to be agreed with Environmental Health Department of the Council. A noise limiter shall be fitted and set to the satisfaction of Environmental Health Services. The level of the noise limiter shall be set with the rear fire exit door open and monitored at the nearest residential noise sensitive premises.***

These breaches of the premises licence conditions are easily remedied and you readily undertook to resolve this issue as a matter of priority.

We also had a positive conversation relating to how you and your staff could manage the dispersal of customers during the course and at the end of the evening to reduce noise disruption in and around the local vicinity.

However, we continue to receive public nuisance noise complaints, particularly at weekends, that implies that you may be failing to comply with Annex 2 Condition 22;

- (22) ***A noise limiter shall be fitted and set to the satisfaction of Environmental Health Services. The level of the noise limiter shall be set with the rear fire exit door open and monitored at the nearest residential noise sensitive premises.***

and Annex 3 Condition 4 of your licence;

- (4) ***Noise at the premises limited after 11pm to a decibel level to be agreed with Environmental Health Department of the Council. A noise limiter shall be fitted and set to the satisfaction of Environmental Health Services. The level of the noise limiter shall be set with the rear fire exit door open and monitored at the nearest residential noise sensitive premises.***

Both the Environmental Health Team and I are in regular contact with the residents and will continue to monitor this situation. Please ensure that you take note of the above information and act upon it immediately. Further action may follow without further warning should the terms and conditions of your premises licence continue to be breached.

**The conduct of any unlicensed activity may result upon conviction of an unlimited fine and/or 6 Months Imprisonment.**

If in doubt about your rights and responsibilities you may contact your legal advisor or this office, where any questions can be answered.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office at Brentwood Town Hall on [REDACTED].

Yours Sincerely,



Dave Leonard  
Licensing Officer



**BRENTWOOD  
BOROUGH COUNCIL**

AA Trading Ltd.  
[REDACTED]

Date: 4 September 2020

Contact: Dave Leonard  
[REDACTED]

Dear Mr Melin,

**Licensing Act 2003 – Premises Licence**  
Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ

On Thursday, 3 September 2020 at 1.45pm, together with Licensing Manager Paul Adams, I met with you to advise of concerns being reported by members of the public suggesting that there is a recurring failure to comply with, or respect, the social distancing guidance during this current pandemic by the management of the premises.

The simplest way to dispel these claims, and so allay our concerns, was to view the CCTV coverage in accordance with Annex 2 condition 1 of the premises licence:

***The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 31 days with correct time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.***

You advised us that you are currently experiencing difficulties with the CCTV system and that you were unable to comply with our request at the time. However, you did explain that an engineer was due to visit and resolve the issue later that afternoon.

I have received a further enquiry today claiming that Bloc 40 was packed to capacity on both Saturday and Sunday evening (29<sup>th</sup> & 30<sup>th</sup> August), where no safety masks were being used, no temperature checks were being taken, social bubbles were not being respected, very little table service was being offered with most people were being served at the bar and that the DJs hyping up the customers and encouraging them to dance, again, with no attention to social distancing.

**Brentwood Borough Council, Town Hall, Ingrave Road, Brentwood, Essex, CM15 8AY**  
Tel: 01277 312 500 Fax: 01277 312 743 Minicom: 01277 312 809 [www.brentwood.gov.uk](http://www.brentwood.gov.uk)

In order that I may allay the concerns that have been raised, and at the same time vindicate you, please provide this office with;

- 1. A copy of your COVID-19 risk assessment detailing all the measures that you have taken to safely re-open the premises, and**
- 2. In accordance with Annex 2, condition 1 of the premises licence, I request a copy of the CCTV coverage inside the premises between 10.30pm and midnight on both Saturday 29 August and Sunday 30 August.**

Please advise this office when the CCTV recording is ready for collection.

If you are in any doubt as to your obligations under the Health Protection (Coronavirus Restrictions) (England) Regulations 2020 please see the attached online link or speak with your legal advisor.

<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/restaurants-offering-takeaway-or-delivery>

It was also noted that we had difficulties identifying members of your SIA door staff who were working at the weekend. I remind you the following Condition in Annex 2;

- (6) A bound Door Supervisors register shall be kept. Door Supervisors shall sign to record their start and finish times along with their full name & SIA badge number.**

This has since matter has since been resolved with [REDACTED] at LPS Security subsequently providing the information required.

We also had a positive conversation relating to how you and your staff could manage the dispersal of customers during the course and at the end of the evening to reduce noise disruption in and around the local vicinity.

Please ensure that you take note of the above information and act upon it immediately. Further action may follow without further warning should the terms and conditions of your premises licence continue to be breached.

**The conduct of any unlicensed activity may result upon conviction of an unlimited fine and/or 6 Months Imprisonment.**

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office at Brentwood Town Hall on **01277 312523**.

Yours Sincerely,

**Brentwood Borough Council**, Town Hall, Ingrave Road, Brentwood, Essex, CM15 8AY  
**Tel:** 01277 312 500 **Fax:** 01277 312 743 **Minicom:** 01277 312 809 **www.brentwood.gov.uk**





Dave Leonard  
Licensing Officer

**Dominika Jaskolska**

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**From:** Paul Adams  
**Sent:** 29 October 2020 16:39  
**To:** [REDACTED] - Director, Legal & Assurance; [REDACTED]  
**Cc:** [REDACTED] - Public Health Consultant; Dave Leonard; Licensing  
**Subject:** RE: Block 40, Brentwood

**Importance:** High

Good afternoon Mr Melin,

I write following this communication from Public Health and our visit to your premises with Essex Police on the 24<sup>th</sup> October 2020, to provide you with the advice in relation to what was discussed and observed.

At the time of our visit the premises was open and trading but only had approximately 15 – 20 customers inside spread over 3- 4 tables. The customer base did in its appearance look to be of mixed households.

On speaking with you regarding what reasonable steps you are undertaking to ensure that the groups meet the requirements of the regulations, you advised that you are asking them to sign a declaration that they are from the same household, and you provided access to the sheets that had been signed for that day, but you are not challenging the group makeup if the group appearance would give reason to doubt that the information they have provided.

Under *The Health Protection (Coronavirus, Restrictions) (Obligations of Undertakings) (England) Regulations 2020* you are required to take all reasonable measures to ensure that no bookings for are accepted for a group of two or more persons, where the group is to be located indoors, unless one of the exceptions applies. You are also required to take all reasonable measures to ensure that no persons are admitted to the premises in a group of two or more persons, where the group is to be located indoors, unless one of the exceptions applies.

We would recommend that the reasonable steps to ensure compliance with the regulations may include:

- Asking customers on booking and entry to confirm that all persons attending in their group live in the same household / from a support bubble.
- Advising customers on booking that you may ask for proof of address on entry, and to ask them to have documentation to demonstrate their address available if requested.
- Where you have reason to think that the group may not be from the same household/support bubble, to ask to see some proof of address.

You wasn't sure if the ID scanning system installed at the front of the premises was being used, while it's not a condition of your licence to operate this system, your usual operating policy does see it used on every trading period and would be a easy way of checking the makeup of groups entering the premises.

We did observe two male customers from one table move across and join another group of three females at their table. It was only when the Police officer pointed out what had happened did you intervene, and no other staff present had made any attempt to do so before that.

*The Health Protection (Coronavirus, Restrictions) (Obligations of Undertakings) (England) Regulations 2020* which requires that you must take all reasonable measures to ensure that, no person in one qualifying group mingles with any person in another qualifying group.

You need to ensure that staff and management are taking reasonable steps to ensure that mingling/interacting does not take place.

We could observe that staff were wearing face coverings, although for the relatively short period of time we were there and the limited number of customers, we did not observe any customers wearing any face

coverings when moving away from being seated at their tables. Please ensure that customers are required to wear face covering when moving about the premises, unless they are exempt under the regulations.

While our visit to your premises did not assess every aspect of the Regulations, you do have a responsibility to ensure that you are fully compliant at all times with all aspects of them. For the latest information and guidance please visit <https://www.gov.uk/coronavirus>

The regulations do provide powers for an Enforcing Authority to take action against the responsible person for offences of non-compliance, which can be dealt with by way of a Fixed Penalty Notice, which starts at £1000 per offence and can rise to £10,000 for further offences. Essex County Council's Director of Public Health also has powers to close premises or give other directions to premises that pose a risk to the Public Health around COVID where necessary.

I hope that the advice and guidance that is provided in this letter will be taken onboard and that your premises does all it can to ensure that it is COVID secure. If you do require any further information or advice please contact us via email at [licensing@brentwood.gov.uk](mailto:licensing@brentwood.gov.uk).

**Paul Adams | Licensing Manager**

T: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) | [paul.adams@brentwood.gov.uk](mailto:paul.adams@brentwood.gov.uk)

From: [REDACTED] Director, Legal & Assurance [REDACTED]  
Sent: 23 October 2020 20:03  
To: [REDACTED]  
Cc: Paul Adams <[paul.adams@brentwood.gov.uk](mailto:paul.adams@brentwood.gov.uk)>; [REDACTED] - Public Health Consultant  
[REDACTED]  
Subject: Block 40, Brentwood  
Importance: High

Dear Mr Melin

I am writing on behalf of the Director of Public Health for Essex County Council.

Brentwood Borough Council have informed us of a catalogue of breaches of the coronavirus restrictions. I am aware that Brentwood Borough Council have spent a great deal of time and effort explaining what to do, which has clearly fallen upon deaf ears.

On behalf of Essex County Council I am writing to say that we are keeping your premises under review and should there be any evidence that you are allowing the public into your premises in breach of the regulations then it is likely that the County Council will issue a direction requiring your premises to close to the public.

It has the power to do this under the Health Protection (Coronavirus) (No 3) (England) Regulations 2020.

Yours sincerely

[REDACTED]  
Director, Legal and Assurance  
Monitoring Officer

Corporate and Customer Services  
Essex County Council  
[REDACTED] [REDACTED] [REDACTED]

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**Dominika Jaskolska**

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**From:** Paul Adams  
**Sent:** 18 December 2020 15:15  
**To:** Dave Leonard [REDACTED]  
**Subject:** RE: BLOC 40 - THE HEALTH PROTECTION (CORONAVIRUS RESTRICTION) (ALL TIERS) (ENGLAND) REGULATIONS 2020

For info, I have just received a call from Mr Mellin who advises he has no knowledge of the event that is planned at his venue. He assures us that the event is not taking place and is going to make contact with the promoter to find out what is going on. That promoter is known to him but there has been no agreement for an event to take place.

If your intel team can establish who the promoter is, it may be worth a call to them, but as Mellin is the key holder and is assuring us the event will not take place, we can only take him at his word and monitor on the day.

Let me know if you need anything else.

Paul Adams | Licensing Manager  
T: [REDACTED] | M: [REDACTED] | [www.brentwood.gov.uk](http://www.brentwood.gov.uk) |  
[paul.adams@brentwood.gov.uk](mailto:paul.adams@brentwood.gov.uk)

**From:** Dave Leonard <dave.leonard@brentwood.gov.uk>  
**Sent:** 18 December 2020 13:19  
**To:** Paul Adams <paul.adams@brentwood.gov.uk> [REDACTED]  
**Subject:** FW: BLOC 40 - THE HEALTH PROTECTION (CORONAVIRUS RESTRICTION) (ALL TIERS) (ENGLAND) REGULATIONS 2020

Dear Colleagues,

For your information.

Season's greeting, kind regards and stay safe,

Dave

**From:** Ahmet Melin [REDACTED]  
**Sent:** 18 December 2020 13:17  
**To:** Dave Leonard <dave.leonard@brentwood.gov.uk>  
**Cc:** Paul Adams <paul.adams@brentwood.gov.uk>  
**Subject:** Re: BLOC 40 - THE HEALTH PROTECTION (CORONAVIRUS RESTRICTION) (ALL TIERS) (ENGLAND) REGULATIONS 2020

We have not advertised any event what so ever for Boxing Day or anyother date in December/ January. I am fully aware of what tier we are in as it has effected my business and staff lives.

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**From:** Dave Leonard <dave.leonard@brentwood.gov.uk>  
**Sent:** Friday, December 18, 2020 1:11:44 PM  
**To:** Ahmet [REDACTED]  
**Cc:** Paul Adams <paul.adams@brentwood.gov.uk>  
**Subject:** BLOC 40 - THE HEALTH PROTECTION (CORONAVIRUS RESTRICTION) (ALL TIERS) (ENGLAND) REGULATIONS 2020

Dear Mr Melin,

**Re:- Bloc 40, First Floor, 40 High Street, Brentwood CM14 4AJ**

It has come to the attention of Essex Police and Brentwood Borough Council that there is advertising for a Boxing Day Special Event at Bloc 40 on 26 December 2020.

**As you should be aware, Brentwood, along with most of Essex and London, is now in Tier 3 High alert and your premises is currently required to be closed except for takeaway subject to the limitations of the regulations.**

Any relaxation restrictions being offered to households over the Christmas period does not extend to the hospitality industry allowing it to open.

We are hopeful that the advertising is historic and the event will not be proceeding while under the current restrictions and we would appreciate confirmation from you that this is the case.

For the latest information and guidance please visit <https://www.gov.uk/coronavirus>

Whilst it is your responsibility to ensure compliance, if we can assist with the clarification of any of the guidance or regulations then please do not hesitate to contact us. Both Essex Police and Brentwood Council will be monitoring over this period for compliance with the regulations and will if required take appropriate action to ensure compliance.

If you require any further assistance please do not hesitate to contact the Licensing Office on **01277 312500**.

Yours sincerely,



**Dave Leonard | Licensing Officer**



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